### SILVERMAN HALL FOB KEY (ELECTRONIC ACCESS)
#### AUTHORIZATION FORM

**INSTRUCTIONS**
1. Fill out ALL sections below and obtain the required Department Approvals.
2. Bring the completed form and your wildcard to the CLP Administration Office in Silverman Hall 3-601.

#### KEY HOLDER
<table>
<thead>
<tr>
<th>Printed Name:</th>
<th>Email:</th>
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<tbody>
<tr>
<td>University ID Number:</td>
<td>Department name:</td>
</tr>
<tr>
<td>Primary Investigator:</td>
<td>Faculty/Staff/Postgrad/Grad/Undergrad:</td>
</tr>
</tbody>
</table>

**Agreement:** I certify that this key is for my own use, and I agree to accept all responsibility for it. I also agree to return the key to the CLP Administrative Offices when the need for it expires (i.e. I no longer work in the lab group, the key is no longer being used or when I leave the University). Should I fail to return the key or not report the loss of a key, I understand that I may be liable for the cost to re-secure the areas affected by the key. Further, since either of these conditions may put others at risk, it shall be considered a breach of university security policy and subject to sanctions.

| Signature: | Date: |

#### ACCESS REQUESTED (Circle where you need access)

**WEST TOWER**
- **Basement**
  - B715 (Backman Lab)
  - B715 (Jewett)
  - B715 (CTD/DTC)
  - B715 (rPPC)
- **1st Floor**
  - 1710 (Jewett Lab)
- **2nd Floor**
  - 2710 (Stoddart Lab)
- **3rd Floor**
  - 3710 (Kelleher Lab)
  - 3710 (Statsyuk Lab)
- **4th Floor**
  - 4710 (Kiser Lab)
  - 4710 (Scott Lab)
  - 4710 (Olvera de la Cruz lab)

**EAST TOWER**
- **Basement**
  - B540/B541 (EPIC)
  - B550A (ChemCore)
  - B540 (QBIC)
  - B530 (NMR)
  - B509 (CryoEM)
- **1st Floor**
  - 1529-1579 (Complete the CAMI Access Request Form – Find at clp.northwestern.edu/clp/key-forms)
- **2nd Floor**
  - 2530 (Meade Lab)
  - 2560 (Allada lab)
  - 2560 (Zhao lab)
- **3rd Floor**
  - 3530 (Scheidt lab)
  - 3560 (Silverman lab)
- **4th Floor**
  - 4530 (O’Halloran lab)

#### DEPARTMENT APPROVALS (Please verify the Key Holder should be issued a key to your laboratory or research facility.)

**PRIMARY INVESTIGATOR, FACULTY ASSISTANT or RESEARCH FACILITY MANAGER (Approves access to space)**

<table>
<thead>
<tr>
<th>Printed Name:</th>
<th>Date:</th>
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<tbody>
<tr>
<td>Signature:</td>
<td>Phone #:</td>
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**DEPARTMENT or RESEARCH FACILITY ADMINISTRATOR (Approves cost of the fob key)**

<table>
<thead>
<tr>
<th>Printed Name:</th>
<th>Phone #:</th>
<th>Date:</th>
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</thead>
<tbody>
<tr>
<td>Signature:</td>
<td>Non-sponsored Chart String (Key fobs cost is approximately $15)</td>
<td>Department/Facility:</td>
</tr>
</tbody>
</table>

Questions? Contact 847-467-2303 or clp-info@northwestern.edu.